

Riverside Township School District

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REGULAR BOARD OF EDUCATION MEETING AGENDA **October 11, 2018**

A. Opening of Meeting

1. Call to Order – 7:00 p.m.
2. Roll Call
Mr. Ryan Bienkowski
Mr. Joseph D’Agostino
Mrs. Rose Gonteski
Mrs. Deborah Graf
Mr. Michael Holak
Mr. Timothy McElroy
Mr. John Mongon
Dr. Scott Parker
Mrs. Maria Pinho
Mr. Dean Potts, Jr.
3. Flag Salute
4. Announcement by the Board Secretary stating that adequate notice of the meeting has been given specifying the time, place, and manner in which notice was published.
5. Correspondence
6. Presentation – Retired Employees – Superintendent of Schools
7. New Staff Introductions – Superintendent of Schools
8. Student Council Representative – Matheus Silveira-Silva
9. Barbara Ann Milch – Good News
10. Students of the Month
Mr. Shumway/ Mr. Mongon/ Mr. Pae
11. Student Achievement Presentation – Heather Wawrzyniak

Opening of Meeting (Continued)

12. From the Audience – Agenda Items Only

The public is reminded that they should attempt to resolve problems and/or complaints through initial contact with the appropriate administrator(s) or staff member(s). Such matters should only be brought to the Board after all avenues within the chain of command have been exhausted. Please remember that the Board is limited in its ability to respond to the public on the following matters: individual personnel issues, anticipated and pending litigation, negotiations, attorney-client privilege, matters of individual privacy, tactics and techniques in protecting safety and property of the public, or individual student issues. While the First Amendment allows for the free exchange of ideas and opinions, the Board will not permit profanity, threatening remarks or other disruptive behavior during public session. Per Board Policy (#0167), the presiding officer may limit each statement to three minutes' duration. All remarks should be addressed to the presiding officer.

B. Recommended Actions

1. Routine Matters

a. Approval of Minutes

Regular Meeting	09-13-18
Full Board Workshop	09-13-18

b. Approval of Financial Reports

Treasurer's Report	08-31-18
Board Secretary's Report	08-31-18
Cafeteria Financial Report	08-31-18
Student Activities Report	08-31-18
Athletic Council	08-31-18
Budget Status Report	08-31-18

c. Bills - Regular and Café

2. New Business

BUSINESS & FINANCIAL

a. Transfers

Whereas, the State Department of Education permits transfers among the school district's budgetary line item accounts, **And Whereas**, it is the desire of the Riverside Township Board of Education to make such transfers, **Therefore, Be It Resolved**, by the Riverside Township Board of Education that the Board Secretary is hereby authorized to make the following budgetary account line item transfers:

August 31, 2018

<u>FROM</u>	<u>TO</u>	<u>AMOUNT</u>
11.422.100.610.0.00.00	11.422.100.106.0.01.00	\$238.00

October 1, 2018

<u>FROM</u>	<u>TO</u>	<u>AMOUNT</u>
11.000.221.104.0.00.00	11.000.221.890.0.00.00	\$820.00

BUSINESS & FINANCIAL (continued)

b. Fire Drill and Security Report

Resolved that the Riverside Township Board of Education hereby approves the September Fire Drill Report, submitted by Marc Ballantyne, Fire Marshal, and the Security Drill Report, submitted by Robin A. Ehrich, Superintendent, as attached.

c. District Safety and Security Plan

Resolved that the Riverside Township Board of Education hereby approves the Riverside School District Safety and Security Plan 2018-2019, as presented.

d. Comprehensive Maintenance Plan

Whereas the Department of Education requires New Jersey School Districts to submit three year maintenance plans documenting “required” maintenance activities for each of its public school facilities, and **Whereas** the required maintenance activities as listed in the attached document for the various school facilities of the Riverside Township Board of Education are consistent with these requirements, and **Whereas** all past and planned activities are reasonable to keep school facilities open and safe for use or in their original condition and to keep their system warranties valid, **Now Therefore Be It Resolved** that the Riverside Township Board of Education hereby authorizes the School Business Administrator to submit the attached Comprehensive Maintenance Plan for the Riverside Township Board of Education in compliance with the Department of Education requirements.

e. Trenton School District Tuition

Resolved that the Riverside Township Board of Education hereby approves a Tuition Contract Agreement with Trenton School District for the 2018-2019 academic year at a per pupil cost for one Middle School homeless student of \$13,636.

f. Rancocas Valley School District Tuition

Resolved that the Riverside Township Board of Education hereby approves a Tuition Contract Agreement with Rancocas Valley School District for the 2018-2019 academic year at a per pupil cost for one High School homeless student of \$13,816.

g. Willingboro School District Tuition

Resolved that the Riverside Township Board of Education hereby approves a Tuition Contract Agreement with Willingboro School District for the 2018-2019 academic year at a per pupil cost for one High School homeless student of \$13,816.

h. East Orange School District Tuition

Resolved that the Riverside Township Board of Education hereby approves a Tuition Contract Agreement with East Orange School District for the 2018-2019 academic year at a per pupil cost for one High School homeless student of \$13,816 and one Middle School homeless student of \$13,636.

PERSONNEL

a. Family Leave

Resolved that the Riverside Township Board of Education hereby approves the unpaid family leave requests for the employees listed below for the periods indicated:

<u>Employees</u>	<u>Position</u>	<u>Date</u>
Brittany Bellan	HS Instructional Aide	February 4, 2019-February 28, 2019
Lisa Cesare	ES Speech Teacher	March 1-March 15, 2019
Cindy Harris	ES Basic Skills Teacher	October 8, 2018-June 20, 2019 (Intermittent)
Laura Stevens	Preschool Teacher	January 18, 2019-April 12, 2019

b. Unpaid Leave

Resolved that the Riverside Township Board of Education hereby approves the unpaid leave request from the employee listed below for the period indicated:

<u>Employees</u>	<u>Position</u>	<u>Dates</u>
Laura Stevens	Preschool Teacher	April 15, 2019-May 31, 2019

c. Resignation

Resolved that the Riverside Township Board of Education hereby accepts, with regrets, the resignation, for the purpose of retirement, from Mary Steinhauer as Middle School Math Teacher, effective January 1, 2019.

d. New Employee

Resolved that the Riverside Township Board of Education hereby approves Laurie Cannuli, Elementary School Administrative Secretary (Step 0), at the contract salary of \$46,189, prorated start date of January 2, 2019 for the 2018-2019 school year, as recommended by the Super intendent.

e. Termination

Resolved that the Riverside Township Board of Education hereby terminates Carleen Bryan's contract as Instructional Ambulatory Aide for the 2018-19 school year, effective October 12, 2018.

f. Staff Development

Resolved that the Riverside Township Board of Education hereby approves the staff development activities for the 2018-2019 school year, as attached.

g. Volunteer Advisor/School Club

Resolved that the Riverside Township Board of Education hereby approves Carmen Plant as volunteer advisor for the MS Spanish Club, for the 2018-2019 school year.

h. Volunteers

Resolved that the Riverside Township Board of Education hereby approves the following volunteers for the 2018-2019 school year.

<u>Name</u>	<u>Position</u>
Melissa Callahan	Softball
Robert Esposito	Girls Soccer
Christopher Updike	Girls Soccer
Christine Hatfield	2 nd Grade Classroom Aide

PERSONNEL (continued)

i. Spring Coaches

Resolved that the Riverside Township Board of Education hereby approves the following spring coaches for the 2018-19 school year at the contract salaries listed:

<u>Position</u>	<u>Name</u>	<u>Salary</u>
Baseball Head Coach	Gary Herron	\$7,691
Baseball Asst. Coach	Christopher McManus	5,633
Softball Head Coach	Timothy Costello	7,691
Boys Track & Field Head Coach	George M. Postell	7,691
Girls Track & Field Head Coach	Marc Ballantyne	7,691
Boys Track & Field Assistant Coach	Katie Morton	5,633
Girls Track & Field Assistant Coach	Michelle Simensen	5,633
MS Softball Coach	Lynn Starke	4,260
MS Baseball Coach	William Jackamonis	4,260
Weightlifting Coach (spring)	Kimberly Kirkpatrick	1,333

j. Rescission

Resolved that the Riverside Township Board of Education hereby rescinds the contract for Robert Knapp as Boys Basketball Middle School Coach for the 2018-2019 school year.

k. Senior Trip Chaperones

Resolved that the Riverside Township Board of Education hereby approves the chaperones for the senior trip to Florida (April 7 – April 12, 2019) as listed.

Names

Brittany Bellan
Tara Crane-McElroy
Lauren Downey
Dan Licata
Nicole Potts

l. Classroom Observation

Resolved that the Riverside Township Board of Education hereby approves Isabel Howell to observe in a classroom for four hours with an elementary school teacher.

m. Graduate Internship

Resolved that the Riverside Township Board of Education hereby approves an internship for Emily Nicola to include the High School Guidance Department, as part of her Wilmington University Master's program requirement included in the 900 hours of middle school counseling practicum between the dates of August 21, 2018-June 20, 2019.

STUDENTS

a. Field Trips

Resolved that the Riverside Township Board of Education hereby approves the following field trips for the 2018-2019 school year, as attached.

b. Fundraisers

Resolved that the Riverside Township Board of Education hereby approves the following fundraisers for the 2018-2019 school year, as attached.

c. Out of District Placements

Resolved that the Riverside Township Board of Education hereby approves the following student placements for the 2018-2019 school year:

<u>ID#</u>	<u>Placement</u>	<u>Annual Tuition</u>
310124	Archway School, Atco, NJ	\$40,359.60 + \$25,200-1:1 Aide (homeless)

d. Home Instruction

Resolved that the Riverside Township Board of Education hereby approves the following home instruction for the 2018-19 school year:

<u>ID#</u>	<u>From</u>	<u>To</u>
252010	09/17/18	10/05/18
281005	10/04/18	Undetermined
290143	09/05/18	Undetermined

POLICY

a. First Reading

Resolved that the Riverside Township Board of Education hereby approves the first reading of the new policy and regulation, as presented.

PROGRAM

a. Nursing Services Plans

Resolved that the Riverside Township Board of Education hereby approves the 2018-19 Nursing Services Plans for Riverside Middle/High School and for Riverside Elementary School, as presented.

b. Curriculum

Resolved that the Riverside Township Board of Education hereby approves the K-12 Tolerance, Diversity and Prejudice, 6-12 ESL Tolerance, Diversity and Prejudice, and K-12 ESL Curriculum, aligned to the New Jersey Student Learning Standards, as presented.

FACILITIES

a. Facility Use

Resolved that the Riverside Township Board of Education hereby approves the facility/building use requests for the 2018-19 school year as attached.

C. Committee Reports

Personnel & Employee Relations

Finance & Insurance

Buildings & Grounds

Athletics

Curriculum

Safety & Security

Student Government

Delegate to BCSBA

Delegate to NJSBA

Delanco Representative

Deborah Graf

Timothy McElroy

Joseph D'Agostino

Michael Holak

Scott Parker

Dean Potts

Maria Pinho

Deborah Graf

Michael Holak

Rose Gonteski

D. Acknowledgment of Visitors

E. Adjournment

Attachments available in the board office upon request.