

RIVERSIDE TOWNSHIP BOARD OF EDUCATION  
REGULAR MEETING  
July 11, 2019

The Regular Meeting of the Riverside Township Board of Education was held on Thursday, July 11, 2019 at 7:00 p.m., in the Board Office conference room.

Present were: J. D'Agostino, R. Gonteski, D. Graf, W. Greiner, M. Holak, T. McElroy, J. Mongon, S. Parker, M. Pinho, D. Potts, R. Ehrich, and J. Lennon

Absent were: None

Mr. Holak led the flag salute.

Mrs. Lennon announced that adequate notice of the meeting had been given to the public by notifying the Burlington County Times and the Courier Post on January 11, 2019 and posted at the Riverside Town Hall.

**CORRESPONDENCE**

NJSBA-School Board Notes dated June 24, 2019

Thank-you note from Justin Schulin

Thank-you not from Casey Oram

On the motion by Mr. Holak, seconded by Mrs. Pinho, and carried unanimously, Be It Resolved that the Riverside Township Board of Education hereby approves the acceptance and filing of the above correspondence.

VOTE-Aye: J. D'Agostino, R. Gonteski, D. Graf, W. Greiner, M. Holak, T. McElroy, J. Mongon,  
S. Parker, M. Pinho, D. Potts

Nay: 0

Carried

**APPROVAL OF MINUTES**

On the motion by Mrs. Pinho, seconded by Dr. Parker, and carried unanimously, Be It Resolved that the Riverside Township Board of Education hereby approves the minutes of a Board Workshop Meeting and Regular Board Meeting held on June 13, 2019.

VOTE-Aye: J. D'Agostino, R. Gonteski, D. Graf, W. Greiner, M. Holak, T. McElroy, J. Mongon,  
S. Parker, M. Pinho, D. Potts

Nay: 0

Carried

**APPROVAL OF FINANCIAL REPORTS**

On the motion by Mr. D'Agostino, seconded by Mrs. Pinho, and carried unanimously, Be It Resolved that the Riverside Township Board of Education hereby approves the Board Secretary's Report (May 31, 2019), the Treasurer's Report (May 31, 2019), the Cafeteria Financial Report (May 31, 2019), the student Activity Financial Report (May 31, 2019), Athletic Council (May 31, 2019) and the Budget Status Report (May 31, 2019), as attached.

VOTE-Aye: J. D’Agostino, R. Gonteski, D. Graf, W. Greiner, M. Holak, T. McElroy, J. Mongon,  
S. Parker, M. Pinho, D. Potts  
Nay: 0  
Carried

**APPROVAL OF BILLS**

On the motion by Mr. Greiner, seconded by Mrs. Graf, and carried unanimously, Be It Resolved that the Riverside Township Board of Education hereby approves payment of June 30, 2019 and July 2019 bills for the Board of Education and the Cafeteria as attached.

VOTE-Aye: J. D’Agostino, R. Gonteski, D. Graf, W. Greiner, M. Holak, T. McElroy, J. Mongon,  
S. Parker, M. Pinho, D. Potts  
Nay: 0  
Carried

**BUSINESS & FINANCIAL**

**Transfers**

On the motion by Dr. Parker, seconded by Mr. Greiner, and carried unanimously, **Whereas**, the State Department of Education permits transfers among the school district’s budgetary line item accounts, **And Whereas**, it is the desire of the Riverside Township Board of Education to make such transfers, **Therefore, Be It Resolved**, by the Riverside Township Board of Education that the Board Secretary is hereby authorized to make the following budgetary account line item transfers:

**2018-2019**

<u>FROM</u>	<u>TO</u>	<u>AMOUNT</u>
11.213.100.106.0.02.00	11.000.291.270.0.00.00	\$38,735.00
11.403.100.101.0.08.00	11.000.230.331.0.00.00	3,879.00
11.000.100.565.0.04.00	11.000.216.320.0.04.00	34,000.00
11.213.100.106.0.02.00	11.150.100.101.0.01.00	690.00
11.213.100.106.0.02.00	11.150.100.101.0.02.00	1,670.00
11.213.100.106.0.02.00	11.219.100.101.0.08.00	4,507.00
11.000.100.562.0.04.00	11.000.219.592.0.04.00	65.00
11.000.291.249.0.00.00	11.000.291.220.0.00.00	5,205.00
11.000.291.241.0.00.00	11.000.291.220.0.00.00	3,729.00
11.000.291.280.0.00.00	11.000.291.220.0.00.00	7,000.00
11.000.291.290.0.00.00	11.000.291.220.0.00.00	3,475.00

**2019- 2020**

<u>FROM</u>	<u>TO</u>	<u>AMOUNT</u>
11.213.100.101.1.08.00	11.422.100.101.0.00.00	\$4,890.00
11.000.251.610.0.06.00	11.000.251.340.0.00.00	50.00

VOTE-Aye: J. D’Agostino, R. Gonteski, D. Graf, W. Greiner, M. Holak, T. McElroy, J. Mongon,  
S. Parker, M. Pinho, D. Potts  
Nay: 0  
Carried

**Fire Drill and Security Report**

On the motion by Dr. Parker, seconded by Mr. Greiner, and carried unanimously, Be It Resolved that the Riverside Township Board of Education hereby approves the June Fire Drill Report, submitted by Marc Ballantyne, Fire Marshal, and the Security Drill Report, submitted by Robin A. Ehrich, Superintendent, as attached.

VOTE-Aye: J. D’Agostino, R. Gonteski, D. Graf, W. Greiner, M. Holak, T. McElroy, J. Mongon,  
S. Parker, M. Pinho, D. Potts  
Nay: 0  
Carried

**IDEA Fiscal Year 2020**

On the motion by Dr. Parker, seconded by Mr. Greiner, and carried unanimously, Be It Resolved that the Riverside Township Board of Education hereby approves the submission of the Fiscal Year 2020 IDEA application in the following amounts:

IDEA.....\$360,686.00  
Preschool.....10,270.00

VOTE-Aye: J. D’Agostino, R. Gonteski, D. Graf, W. Greiner, M. Holak, T. McElroy, J. Mongon,  
S. Parker, M. Pinho, D. Potts  
Nay: 0  
Carried

**ESSA Fiscal Year 2020**

On the motion by Dr. Parker, seconded by Mr. Greiner, and carried unanimously, Be It Resolved that the Riverside Township Board of Education hereby approves the submission of the Fiscal Year 2020 ESSA grant application in the amounts listed:

Title I-A-\$498,477  
Title I-SIA-\$42,800  
Title II-A-\$40,074  
Title III-\$27,333  
Title III Immigrant-\$6,848  
Title IV-\$31,078

VOTE-Aye: J. D’Agostino, R. Gonteski, D. Graf, W. Greiner, M. Holak, T. McElroy, J. Mongon,  
S. Parker, M. Pinho, D. Potts  
Nay: 0  
Carried

**Tuition Contract**

On the motion by Dr. Parker, seconded by Mr. Greiner, and carried unanimously, Be It Resolved that the Riverside Township Board of Education hereby approves Tuition Contract Agreements with the Delanco School District for the 2019-2020 ESY Program at a contracted rate of \$533.89 per student for Preschool, \$480.50 per student for the MD Younger class, and \$897.25 per student for the MD Older class.

VOTE-Aye: J. D'Agostino, R. Gonteski, D. Graf, W. Greiner, M. Holak, T. McElroy, J. Mongon,  
S. Parker, M. Pinho, D. Potts  
Nay: 0  
Carried

## **PERSONNEL**

### **Staff Development**

On the motion by Dr. Parker, seconded by Mrs. Pinho, and carried unanimously, Be It Resolved that the Riverside Township Board of Education hereby approves the staff development activities for the 2019-2020 school year, as attached.

VOTE-Aye: J. D'Agostino, R. Gonteski, D. Graf, W. Greiner, M. Holak, T. McElroy, J. Mongon,  
S. Parker, M. Pinho, D. Potts  
Nay: 0  
Carried

### **Family Leave**

On the motion by Dr. Parker, seconded by Mrs. Pinho, and carried unanimously, Be It Resolved that the Riverside Township Board of Education hereby approves the unpaid family leave request from the employee listed below for the period indicated:

<b><u>Employee</u></b>	<b><u>Position</u></b>	<b><u>Dates</u></b>
<b>Caitlin Kalustyan</b>	ES 3 <sup>rd</sup> Grade Teacher	December 2, 2019-March 6, 2020

VOTE-Aye: J. D'Agostino, D. Graf, W. Greiner, M. Holak, T. McElroy, J. Mongon, S. Parker,  
M. Pinho, D. Potts  
Nay: 0  
Carried

### **Leave Request**

On the motion by Dr. Parker, seconded by Mrs. Pinho, and carried unanimously, Be It Resolved that the Riverside Township Board of Education hereby approves the unpaid leave of absence request for the employee listed below for the period indicated:

<b><u>Employee</u></b>	<b><u>Position</u></b>	<b><u>Date</u></b>
<b>Mary Beth Fisher</b>	ES Instructional Aide	September 30-October 1, 2019

VOTE-Aye: J. D'Agostino, D. Graf, W. Greiner, M. Holak, T. McElroy, J. Mongon, S. Parker,  
M. Pinho, D. Potts  
Nay: 0  
Carried

### **Salary Adjustment**

On the motion by Dr. Parker, seconded by Mrs. Pinho, and carried unanimously, Be It Resolved that the Riverside Township Board of Education hereby approves the salary adjustment for **Emily Nicola**, HS English Teacher, from \$64,075 (Step 5 BA+30) to \$65,075 (Step 5 + M), for the 2019-2020 school year, at the 2018-2019 rate.

VOTE-Aye: J. D'Agostino, R. Gonteski, D. Graf, W. Greiner, M. Holak, T. McElroy, J. Mongon,  
S. Parker, M. Pinho, D. Potts  
Nay: 0  
Carried

**New Employee**

On the motion by Mr. D'Agostino, seconded by Dr. Parker, and carried unanimously, Be It Resolved that the Riverside Township Board of Education hereby approves **Charles Bluhm**, Custodian (2<sup>nd</sup> Shift), at the 2018-2019 contract salary of \$42,867 (Step 0), prorated from start date of August 12, 2019, pending criminal history review, and fitness for duty results, for the 2019-2020 school year, as recommended by the Superintendent.

VOTE-Aye: J. D'Agostino, R. Gonteski, D. Graf, W. Greiner, M. Holak, T. McElroy, J. Mongon,  
S. Parker, M. Pinho, D. Potts  
Nay: 0  
Carried

**Voluntary Transfers**

On the motion by Mr. D'Agostino, seconded by Dr. Parker, and carried unanimously, Be It Resolved that the Riverside Township Board of Education hereby approves the following staff voluntary transfers for the 2019-2020 school year, as recommended by the Superintendent.

<b><u>Employees</u></b>	<b><u>From</u></b>	<b><u>To</u></b>
<b>Brittany Ashton</b>	1 <sup>st</sup> Grade	Preschool [Funded by Preschool]
<b>Nancy Bivona</b>	Kindergarten	1 <sup>st</sup> Grade
<b>Jill Gilardi</b>	2 <sup>nd</sup> Grade	1 <sup>st</sup> Grade
<b>Patricia Lindabury</b>	1 <sup>st</sup> Grade	ES Basic Skills [Funded by Title I]
<b>Michelle Marker</b>	Kindergarten	2 <sup>nd</sup> Grade
<b>Emily Meyer</b>	Preschool	Kindergarten
<b>Tiffany Ross</b>	2 <sup>nd</sup> Grade	5 <sup>th</sup> Grade
<b>Laura Stevens</b>	Preschool	Kindergarten

VOTE-Aye: J. D'Agostino, D. Graf, W. Greiner, M. Holak, T. McElroy, J. Mongon, S. Parker,  
M. Pinho, D. Potts  
Nay: 0  
Carried

**Volunteers**

On the motion by Mr. D'Agostino, seconded by Dr. Parker, and carried unanimously, Be It Resolved that the Riverside Township Board of Education hereby approves the following volunteers for the 2019-2020 school year.

<b><u>Name</u></b>	<b><u>Position</u></b>
Terrance Osborne	Football
Judith Spencer	ES Literacy Aide

VOTE-Aye: J. D'Agostino, R. Gonteski, D. Graf, W. Greiner, M. Holak, T. McElroy, J. Mongon,  
S. Parker, M. Pinho, D. Potts  
Nay: 0  
Carried

**Co-Curricular Position**

On the motion by Mr. D’Agostino, seconded by Dr. Parker, and carried unanimously, Be It Resolved that the Riverside Township Board of Education hereby approves the following co-curricular position for the 2019-2020 school year at the contract salary listed.

<b><u>Position</u></b>	<b><u>Name</u></b>	<b><u>Salary</u></b>
Band, Marching Assistant	<b>William McNaughton</b>	\$2,624

VOTE-Aye: J. D’Agostino, R. Gonteski, D. Graf, W. Greiner, M. Holak, T. McElroy, J. Mongon,  
S. Parker, M. Pinho, D. Potts

Nay: 0  
Carried

**Resignation**

On the motion by Mr. D’Agostino, seconded by Mrs. Graf, and carried unanimously, Be It Resolved that the Riverside Township Board of Education hereby accepts the resignation from **Daniel Licata**, HS Assistant Principal, effective July 15, 2019.

Mr. D’Agostino wished Mr. Licata luck and thanked him for his services.

VOTE-Aye: J. D’Agostino, R. Gonteski, D. Graf, W. Greiner, M. Holak, T. McElroy, J. Mongon,  
S. Parker, M. Pinho, D. Potts

Nay: 0  
Carried

**Rescissions**

On the motion by Mr. D’Agostino, seconded by Dr. Parker, and carried unanimously, Be It Resolved that the Riverside Township Board of Education hereby rescinds the contracts for **Sgt. Keith Downs** and **SFC Janet Gibbs** for JROTC-Summer Camp for the 2019-2020 school year.

VOTE-Aye: J. D’Agostino, R. Gonteski, D. Graf, W. Greiner, M. Holak, T. McElroy, J. Mongon,  
S. Parker, M. Pinho, D. Potts

Nay: 0  
Carried

**STUDENTS**

**Field Trips**

On the motion by Dr. Parker, seconded by Mrs. Pinho, and carried unanimously, Be It Resolved that the Riverside Township Board of Education hereby approves the following field trips for the 2019-2020 school year, as attached.

VOTE-Aye: J. D’Agostino, R. Gonteski, D. Graf, W. Greiner, M. Holak, T. McElroy, J. Mongon,  
S. Parker, M. Pinho, D. Potts

Nay: 0  
Carried

**Fundraisers**

On the motion by Dr. Parker, seconded by Mrs. Pinho, and carried unanimously, Be It Resolved that the Riverside Township Board of Education hereby approves the following fundraisers for the 2018-2019 and 2019-2020 school years, as attached.

VOTE-Aye: J. D’Agostino, R. Gonteski, D. Graf, W. Greiner, M. Holak, T. McElroy, J. Mongon,  
S. Parker, M. Pinho, D. Potts  
Nay: 0  
Carried

**HIB**

On the motion by Dr. Parker, seconded by Mrs. Pinho, and carried unanimously, Be It Resolved that the Riverside Township Board of Education hereby approves the Harassment, Intimidation and Bullying report for June 2019, as attached.

VOTE-Aye: J. D’Agostino, R. Gonteski, D. Graf, W. Greiner, M. Holak, T. McElroy, J. Mongon,  
S. Parker, M. Pinho, D. Potts  
Nay: 0  
Carried

**School Self-Assessment for Determining HIB Grades**

The Riverside Township Board of Education hereby entered into a public hearing for the purposes of comment on the Elementary, Middle and High School self-assessments for determining HIB grades under ABR.

Ms. Ehrich reported that the Elementary school scored 64 of a possible 78; the Middle school scored 75 of a possible 78 and the High School scored 70 of a possible 78.

On the motion by Dr. Parker, seconded by Mrs. Pinho, and carried unanimously, Be It Resolved that the Riverside Township Board of Education hereby enters into public hearing for the purposes of comment on the elementary, middle and high school self-assessments for determining HIB grades under ABR.

Mr. McElroy asked why Elementary was lower and Mr. Greiner asked if we can approve them.

VOTE-Aye: J. D’Agostino, R. Gonteski, D. Graf, W. Greiner, M. Holak, T. McElroy, J. Mongon,  
S. Parker, M. Pinho, D. Potts  
Nay: 0  
Carried

**Home Instruction**

On the motion by Mrs. Pinho, seconded by Mr. Greiner, and carried unanimously, Be It Resolved that the Riverside Township Board of Education hereby approves the following home instruction for the 2018-19 school year:

<b><u>ID#</u></b>	<b><u>From</u></b>	<b><u>To</u></b>
212136	May 22, 2019	June 19, 2019

VOTE-Aye: J. D'Agostino, R. Gonteski, D. Graf, W. Greiner, M. Holak, T. McElroy, J. Mongon,  
S. Parker, M. Pinho, D. Potts  
Nay: 0  
Carried

## **PROGRAM**

### **Curriculum**

On the motion by Mrs. Pinho, seconded by Dr. Parker, and carried, Be It Resolved that the Riverside Township Board of Education hereby approves the Grades K-5 Technology, Grades 6-8 Personal Finance and Computer Literacy and Grades K-8 Health and Physical Education Curriculum, aligned to the New Jersey Student Learning Standards, as presented.

VOTE-Aye: J. D'Agostino, R. Gonteski, D. Graf, W. Greiner, M. Holak, J. Mongon, S. Parker,  
M. Pinho, D. Potts  
Nay: T. McElroy  
Carried

### **Memorandum of Understanding – College Accelerated Program (C.A.P.)**

On the motion by Mrs. Pinho, seconded by Dr. Parker, and carried unanimously, Be It Resolved that the Riverside Township Board of Education hereby approves the Memorandum of Understanding–C.A.P. agreement between Riverside High School and Rowan College at Burlington County (RCBC) for the 2019-2020 school year.

VOTE-Aye: J. D'Agostino, R. Gonteski, D. Graf, W. Greiner, M. Holak, T. McElroy, J. Mongon,  
S. Parker, M. Pinho, D. Potts  
Nay: 0  
Carried

### **Evaluation Model and Scoring Rubrics**

On the motion by Mrs. Pinho, seconded by Dr. Parker, and carried unanimously, Be It Resolved that the Riverside Township Board of Education hereby approves the scoring rubrics for the evaluation of staff (teachers, nurses, guidance staff, and aides) based on the Charlotte Danielson 2007 Frame work for teaching.

VOTE-Aye: J. D'Agostino, R. Gonteski, D. Graf, W. Greiner, M. Holak, T. McElroy, J. Mongon,  
S. Parker, M. Pinho, D. Potts  
Nay: 0  
Carried

### **Evaluation Model and Scoring Rubrics**

On the motion by Mrs. Pinho, seconded by Dr. Parker, and carried unanimously, Be It Resolved that the Riverside Township Board of Education hereby approves the scoring rubrics for the evaluation of administrative staff based in the Marshall evaluation model.

VOTE-Aye: J. D'Agostino, R. Gonteski, D. Graf, W. Greiner, M. Holak, T. McElroy, J. Mongon,  
S. Parker, M. Pinho, D. Potts  
Nay: 0  
Carried



## **FACILITIES**

### **Facility Use**

On the motion by Mr. D'Agostino, seconded by Mrs. Pinho, and carried unanimously, Be It Resolved that the Riverside Township Board of Education hereby approves the facility/building use requests for the 2019-2020 school year, as attached.

VOTE-Aye: J. D'Agostino, R. Gonteski, D. Graf, W. Greiner, M. Holak, T. McElroy, J. Mongon,  
S. Parker, M. Pinho, D. Potts

Nay: 0

Carried

## **COMMITTEE REPORTS**

PERSONNEL & EMPLOYEE RELATIONS –Mrs. Graf stated that there will be a meeting with REA on July 18, 2019.

FINANCE & INSURANCE –No Report

BUILDINGS & GROUNDS –No Report

ATHLETICS –No Report

CURRICULUM – Ms. Ehrich reported that the committee met to discuss key points to improved learning, Professional Growth in Instructional Practices, Professional Learning Community (PLC) Development, Multiple Data Points for Progress Monitoring and Curriculum writing progress.

SAFETY & SECURITY – No Report

STUDENT GOVERNMENT –No Report

DELEGATE TO BURLINGTON COUNTY SCHOOL BOARDS –No Report

DELEGATE TO NEW JERSEY SCHOOL BOARDS ASSOCIATION – No Report

DELANCO REPRESENTATIVE - Mrs. Gonteski stated that as of now the Delanco 8th Grade Students will be going to the following schools: 25-Riverside, 11-BCIT-Westampton, 3-BCIT-Medford, 2-Holy Cross, 1-Paul V, 1-Moorestown, 3-Moving

**Acknowledgement of Visitors**-Mrs. Milch informed the board that former Art Teacher, Joe McAleer, has published a book of his own art work and donated a copy to the Riverside High School Library.

## **ADJOURNMENT**

On the motion by Mr. Parker, seconded by Mr. Greiner, and carried unanimously, the meeting was adjourned at 7:15 p.m.

Respectfully submitted,

Jodi Lennon  
Board Secretary