

**OFFICE OF THE SUPERINTENDENT**  
**Riverside Township School District**  
**112 E Washington Street**  
**Riverside, NJ 08075**  
*Robin A. Ehrich, Superintendent*

Dear Riverside Township School District Parent/Guardian:

The following contains information related to delayed openings and school closings. Please keep this letter for reference throughout the winter.

We have several methods of notifying you of closings or 90 minute delayed openings. We use an automated telephone notification system, Blackboard Connect, which will make calls to all parents with a recorded message. **For this system to be effective, it's important for you to keep us up to date with your correct current telephone numbers.** Please contact your school office with any email or telephone number changes. Information will be posted on our district website, [www.riverside.k12.nj.us](http://www.riverside.k12.nj.us) regarding any changes in our schedule due to weather. KYW Newsradio 1060AM, CBS 3, 6ABC and NBC 10 news will announce and post school closings or delayed openings.

The pre-school AM classes will be cancelled on delayed opening school days.

**If school is in session and a snow or ice storm occurs, it is extremely unlikely that we will dismiss early. Please do not call the schools to see if we are closing early.** In the unlikely event that we do close early, a Blackboard Connect call will be made. These calls will be made to homes **and** work numbers of parents. The reason we choose not to have early dismissals on these days is that it is very difficult to reach a parent of every single student. We don't like to take the chance of dismissing students, not knowing for sure if they will be supervised or even able to get in their homes during bad weather.

Again, school closing or delayed opening information will be given in the following ways:

- Blackboard Connect telephone calls to parent/guardian
- Posted on district website, [www.riverside.k12.nj.us](http://www.riverside.k12.nj.us)
- Announcement on KYW Newsradio 1060, CBS 3, 6ABC and NBC10

Thank you for your cooperation.

Robin A. Ehrich