

POLICY

RIVERSIDE TOWNSHIP BOARD OF EDUCATION

SUPPORT STAFF
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ASSESSMENT OF PAY

The Board of Education believes that district operations suffer without the punctual commencement and proper completion of all assigned services. Therefore, upon the accumulation of four unexcused instances of tardiness to an assigned period in any one school year, the Superintendent shall assess wages in an amount equal to the time off but not less than one-half hour pay.

A record of instances of tardiness and absences shall be maintained in each employee's personnel file.

Adopted: 18 January 1996

