

POLICY

RIVERSIDE TOWNSHIP BOARD OF EDUCATION

SUPPORT STAFF
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JURY DUTY

The Board of Education will indemnify all full-time employees against loss of pay incurred by a call to jury duty. No employee will be penalized in any way for an absence caused by service on a panel of grand or petit jurors. The time any such employee is absent will not be charged against personal leave and will count toward district service.

An employee summoned to jury duty shall promptly report his or her impending absence to the Superintendent.

An employee absent on jury duty will receive full pay.

On return from jury duty, the employee must submit to his or her immediate supervisor a court record of the number of days served on jury duty.

While on jury duty, an employee must report daily to his or her supervisor the schedule for the following day.

The time spent on jury duty will not be charged against personal leave and will count as time on the job.

N.J.S.A. 2B:20-1 et seq.; 2B:20-16

Adopted: 18 January 1996

